

STATE OF INDIANA        )  
                                  ) SS:  
ALLEN COUNTY            )

IN THE ALLEN SUPERIOR COURT  
SMALL CLAIMS DIVISION  
CAUSE NO: 02D0 \_\_\_\_\_

\_\_\_\_\_  
Plaintiff(s),

vs

\_\_\_\_\_  
Defendant(s).

NOTICE OF TELEPHONIC PROCEEDINGS  
SUPPLEMENTAL SETTLEMENT CONFERENCE

The Defendant \_\_\_\_\_ is hereby informed that an outstanding judgment, plus costs and interest, in the amount of \_\_\_\_\_ remains due and owing in this case. In an attempt to make a payment agreement, or to otherwise discuss this judgment, the Defendant may contact counsel for the Plaintiff by phone on \_\_\_\_\_ at \_\_\_\_\_ AM/PM by calling \_\_\_\_\_ for a proceedings supplemental settlement conference. This Notice is being filed with the Court and counsel for the Plaintiff shall submit a report to the Court no later than seven days after telephonic settlement conference occurs to inform the Court of the outcome.

Notice to Defendant:

If you do not call counsel for Plaintiff as provided above, or if you and counsel for Plaintiff are unable to otherwise resolve this outstanding judgment during the settlement conference, counsel may then file a Verified Motion for Proceedings Supplemental with the Court. If the Motion meets all requirements, the Court will set an in-person hearing on the Motion for Proceedings Supplemental which will be served on you. You will then be required to appear for the hearing and bring with you evidence of your income and assets. Your failure to appear for any scheduled in-person hearing on the Motion for Proceedings Supplemental may result in your being held in contempt of court.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Plaintiff

STATE OF INDIANA )  
 ) SS:  
ALLEN COUNTY )

IN THE ALLEN SUPERIOR COURT  
SMALL CLAIMS DIVISION  
CAUSE NO: 02D0 \_\_\_\_\_

\_\_\_\_\_  
Plaintiff(s),

vs

\_\_\_\_\_  
Defendant(s).

REPORT TO COURT ON TELEPHONIC  
PROCEEDINGS SUPPLEMENTAL SETTLEMENT CONFERENCE

A telephonic proceeding supplemental settlement conference between Plaintiff and Defendant was held on \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_AM/PM; the following report is now made to the Court:

\_\_\_ 1.) At the commencement of the telephonic conference, the undersigned counsel gave Defendant \_\_\_\_\_ (insert name(s)) the following advisement, verbatim: "This settlement conference is taking place by telephone. It involves a judgment that remains outstanding in Allen Superior Court Small Claims Division and I am required to file a written report to the court within seven days of this call. If you have any concerns about the conduct of this conference, you may raise them, in writing, with the Court."

\_\_\_ 2.) Plaintiff(s) by counsel, \_\_\_\_\_ and Defendant \_\_\_\_\_ were able to reach an agreement on a payment plan. (As part of that payment plan the parties will submit a Voluntary Wage Assignment to the Court within 14 days of the date of this report.)

\_\_\_ 3.) Plaintiff(s) by counsel, \_\_\_\_\_ and Defendant \_\_\_\_\_ were not able to reach an agreement. Counsel will/will not be filing a Verified Motion for Proceedings Supplemental.

\_\_\_ 4.) The Defendant \_\_\_\_\_ failed to contact Plaintiff's Counsel. Counsel will/will not be filing a Verified Motion for Proceeding Supplemental to continue collection efforts in the case.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Counsel for Plaintiff